

EXECUTIVE

STATEMENT OF DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Executive held on Tuesday 4 April 2023. Decisions made by the Executive will be subject to call-in. Recommendations made to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Mark Devin, Democratic Services Team Leader on 01392 265477 or email mark.devin@exeter.gov.uk

Overview of General Fund Revenue Budget 2022/23 - Quarter 3

Agreed:

RECOMMENDED that Council notes and approves (where applicable):

- (1) the General Fund forecast financial position for the 2022/23 financial year;
- (2) the supplementary budgets as detailed in paragraph 8.12 of the report;
- (3) the outstanding Sundry Debt position as at December 2022;
- (4) the creditors payments performance; and
- (5) the One Exeter programme update.

Reason for Decision: As set out in the report.

2022/23 General Fund Capital Monitoring Statement - Quarter 3

Agreed:

RECOMMENDED that Council approves:-

- (1) the overall financial position for the 2022/23 Annual Capital Programme;
- (2) the amendments and the further funding requests to the Council's Annual Capital Programme for 2022/23; and
- (3) the additional funding request for the purchase an additional workboat for the Harbour Team be included in the Council's Annual Capital Programme for 2022/23.

Reason for Decision: As set out in the report and as amended at the meeting.

2022/23 HRA Budget Monitoring Report - Quarter 3

Agreed:

RECOMMENDED that Council notes and approves (where applicable):-

- (1) the HRA forecast financial position for 2022/23 financial year; and
- (2) the revision of the HRA Capital Programme to reflect the reported variations detailed in Appendix 4 of the report.

Reason for Decision: As set out in the report.

Council Tax Support Fund 2023-24

Agreed:

RECOMMENDED that Council agree to the adoption of the proposed policy for the application of the Discretionary Scheme element of the Council Tax Support Fund scheme.

Reason for Decision: As set out in the report.

General Grants Policy

Agreed:

RECOMMENDED that Council adopt the policy to ensure that, should the Council wish to award grants to organisations over and above those within the Community Grants Programme, it had a clear and transparent decision-making process through which to identify opportunities, allocate funds and award grants.

Reason for Decision: As set out in the report.

Amendment to the Financial Regulations and Procurement Contract Procedure Rules

Agreed:

RECOMMENDED that Council:-

- (1) approve the revised Financial Regulations in Appendix A of the report;
- (2) increase the spend threshold at which Officers are required to obtain three quotes from £10,000 to £25,000;
- (3) increase the spend threshold at which Officers are required to go out to tender from £50,000 to £100,000; and
- (4) approve the revised Procurement and Contract Procedures in Appendix B of the report.

Reason for Decision: As set out in the report.

Amendments to the Constitution

Agreed:

RECOMMENDED that Council approve the changes to the Constitution, including the Scheme of Delegation to Officers, as set out in the Appendix of the report, with such changes affecting the post of Chief Executive & Growth Director being with immediate effect, and those affecting the post of Corporate Manager, Democratic & Civic Support being effective from 1 June 2023.

Reason for Decision: As set out in the report.

Exeter Plan: Outline Draft consultation: Consultation report

Agreed:

RESOLVED that the content of the 'Exeter Plan: Outline Draft Consultation Report' in Appendix A of the report be noted as a document which will be used to inform the preparation of the emerging Exeter Plan in future.

Reason for Decision: As set out in the report.

Report of the Plant Based Food Task and Finish Group

Agreed:

RECOMMENDED that Council:-

- (1) note the work undertaken by the Plant Based Food Task and Finish Group and endorse the new City Council Sustainable Food Policy;
- (2) agree that the Sustainable Food Policy be reviewed after six months and is brought back to Executive on 28 November 2023;
- (3) raise awareness within the local business community of the work undertaken by the South West Food Hub and the national Dynamic Purchasing UK to support local suppliers and producers to gain new public sector contracts; and
- (4) agree for the Net Zero & Business team to:-
 - review the Single Use Plastic Notice of Motion that was carried at Council on 24 April 2018;
 - develop a range of KPI's to monitor the Sustainable Food Policy and carbon emissions associated with the City Council buying food and drink for consumption through Council meetings, Council events and within Council run sites;
 - work with Procurement in developing an approved supplier list for the catering of Council meetings and Council events, in line with the six month review of the Sustainable Food Policy, with information to be made readily available for staff on the City Council's intranet;
 - work towards the Heart of the South West declaration of at least a minimum of 50% of all food spend to be procured from growers, producers and manufacturers within the South West local region by 2028;
 - co-ordinate customer surveys of City Council venues to understand customer demand for plant based food and drink, and results be made available for the six month review;
 - work with the Waste & Recycling team to develop food waste collection from City Council venues, once food waste has been rolled out to residential homes;
 - research options of developing a Devon Fruit and Veg Wholesale Market, utilising the Matford Centre;
 - review options of installing a filtered water dispenser at the historic Guildhall; and
 - explore the potential of registering all public facing Council catering venues as Refill stations under the refill water scheme.

Reason for Decision: As set out in the report.

Financial Assistance Policy for the Better Care Fund

Agreed:

RECOMMENDED that Council adopt the revised Financial Assistance Policy for the Better Care Fund, incorporating the creation of a ring-fenced Better Care Fund loan fund of £300,000.

Reason for Decision: As set out in the report.

Proposal to establish an Oversight Panel to monitor the Royal Albert Memorial Museum & Art Gallery's delivery against the funding agreement made between Exeter City Council and Arts Council England for period 2023-26.

Agreed:

RECOMMENDED that Council agree:-

- (1) to establish a new Oversight Panel, as a prerequisite of the Funding Agreement that the Council will make with Arts Council England, in connection with its receipt of National Portfolio Organisation Funding 2023-26; and
- (2) the Terms of the Reference for the Oversight Panel.

Reason for Decision: As set out in the report.

The decisions indicated will normally come into force 5 working days after publication of the Statement of Decisions unless called in by a Scrutiny Committee. Where the matter in question is urgent, the decision will come into force immediately. Decisions regarding the policy framework or corporate objectives or otherwise outside the remit of the Executive will be considered by Council on 18 April 2023.